

Miss Caelin Piano Studio Policy

Tuition

Tuition includes an individualized learning plan, end of semester recitals, repertoire planning, activities such as Open Mics and Master Classes, and supplementary sheet music, games and worksheets. Payments also reserve your time slot for scheduled lessons held weekly.

Tuition is billed on a monthly basis due on the 1st of each month, and must be submitted prior to the start of instruction. Rates are consistent for each month. There may be a travel fee in addition for in-home lessons; fees vary based on distance traveled. Monthly payments may be grouped or paid in advance for convenience.

Monthly Payments

30 minute lessons: \$150

45 minute lessons: \$200

60 minute lessons: \$250

Holidays follow average public school schedules, including

Thanksgiving weekend

Spring Break

Summer Break (2 weeks in May)

Winter Break

Forms of payment are through Zelle, Venmo, or check. Tuition is prorated if the student begins mid-month, and is not refunded or reduced due to missed lessons by the student. A payment request will be sent out at the end of each month.

Meet-and-Greet

A one time consultation is available for new families considering lessons. This 30 minute meeting provides time to discuss goals, policies and scheduling, and includes 10-15 minutes of hands-on time at the piano. Meet-and-Greets require a \$20 fee prior to meeting, which is prorated into tuition when the student signs up.

Late Fees

Payments are due on the 1st of each month. If payment is not received by the 3rd of the month, a courtesy text, email, and/or invoice will be sent. If payment is not received within 7 days it will incur a **\$20** late fee and lessons are suspended until payment is received.

Student Absences and Make-Up Lessons

Absences (except in the case of emergency illness, family situation, etc) require 24 hour advance notice to be eligible for a make-up. Notice can be through email or text message.

There are several options for alternatives if you have to miss a lesson -

1. Flex days. With 24 hour advance notice, we will find a reschedule time and date. You are allowed **3 total flex days** within a semester (based on public school schedules), after which no make-ups will be provided. Flex days do not carry over.
2. Video recorded lesson. A student may send a video of their current repertoire and exercises, and I will send a response video with detailed feedback. In-home lessons may also be given as online Zoom lessons as an alternative.
3. Extended lessons. You may redistribute time between lessons within reason. For example, if you will miss a 30 minute lesson we may be able to add 15 extra minutes to the preceding and following lessons to make-up the missed time. This option depends on time availability in the schedule.

Eg. Week 1 - 30 min lesson +15 minutes
 Week 2 - Absent
 Week 3 - 30 min lesson +15 minutes
 Week 4 - Regular 30 min lesson

Instructor Absences

In the event I will be absent, I will provide advance notice and a reschedule date that does not count against your flex days. In the case of an emergency, I will always do my best to notify parents and students as soon as possible.

Discontinuing Lessons

If your student will be stopping lessons, please provide at least 1 month's notice. This gives time to wrap up what they are working on and set them up for success moving forward.

Policy Changes

Studio policies and lesson fees may change at any time. Any changes will be announced through email and with notice given well in advance.

Calendar 2021/2022

8/22/21 5pm MT / 4pm PST	Bach to School Concert (Zoom) <i>Enjoy teacher performances and get excited about piano this year! Open mic offered for students to perform as well.</i>
10/3/21 5pm MT / 4pm PST	Master Class -Intermediate/advanced students <i>Live/Online hybrid. Observe mini-lessons given by various teachers to gain new perspectives for your own playing.</i>
10/23/21 Time TBA	Halloween Open Mic <i>Casual spooooky performances, Halloween themed games, and costume prize giveaways</i>
11/14/21 1pm MT / 12pm PST	Women Composers Open Mic <i>Performances and activities centered around female composers</i>
12/4/21 Time TBA	Recital Run Through <i>Practice run to learn etiquette, timing, and shake out some nerves!</i>
Early December (TBA)	Winter Recital
December 20 - January 1	Winter Break
2/13/22 Time TBA	Valentines Open Mic <i>Love themed performances and learn about Romantic era music</i>
April 3-9	Spring Break
4/24/22 Time TBA	Recital Run Through
Mid-May (TBA)	Spring Recital
~May 15 - June 1	Summer Break